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Job Announcement Number:

Control Number: 315790400

Go to section of this Job:

**Agency Contact Info** 

LV-R10-MP-2012-0033

## This Position Is No Longer Available

Overview Duties Qualifications & Evaluations Benefits & Other Info How to Appl

# Environmental Protection Agency

Job Title: Environmental Protection Specialist, GS-0028-14

Agency: Environmental Protection Agency

Job Announcement Number: LV-R10-MP-2012-0033

## This position is closed and no longer accepting online applications through USAJOBS.

The contents of the announcement can still be viewed.

**SALARY RANGE:** \$103,169.00 to \$134,118.00 / Bi-weekly

OPEN PERIOD: Thursday, May 3, 2012 to Wednesday, May 23, 2012

SERIES & GRADE: GS-0028-14

POSITION INFORMATION: Full-time - Permanent

PROMOTION POTENTIAL: 14

**DUTY LOCATIONS:** 1 vacancy - Seattle, WA, US View Map

WHO MAY APPLY: Current permanent EPA employees in Region 10 with competitive

status and CTAP eligibles.

JOB SUMMARY:

Earth Day is every day at EPA! Our diverse workforce connects to more than just a career-we share a common passion to promote a cleaner, healthier environment. We consistently rank as one of the top Federal agencies in which to work, with great benefits and work flexibilities. See more about us here: http://www.epa.gov.

This position is located in Region 10, Office of Compliance and Enforcement, (OCE) Immediate Office, Seattle. WA.

For more information on this office, visit their website: www.@epa.gov/R10/

## **KEY REQUIREMENTS**

- If you are selected, a pre-employment background check is required.
- You must submit resume and required documents(See How to Apply)
- Position has portable work and selectee may be eligible to telework.
- You may be required to travel 1 to 5 days per month.

DUTIES: Back to top

Serves as principal liaison with OECA for all program, planning and management related matters. Identifies policy and implementation issues, ensuring appropriate regional responses. Develops and presents information about the enforcement program, discussing new approaches and information resources. Oversees compliance and enforcement reporting of Region 10. Advises Region 10 senior management of needed improvements to policies, practices, and procedures related to compliance and enforcement. Collaborates with enforcement coordinators in other Regions and Headquarters to represent Region 10 enforcement issues, practices and policies in developing national policies and procedures. Manages the planning processes for OCE and advises the Director/Associate Director on planning process, issues, and schedules. Serves as a project leader or coordinator for projects related to the region's enforcement program.

QUALIFICATIONS REQUIRED:

https://www.usajobs.gov/GetJob/ViewDetails/315790400

10/9/2014

You do not need a degree to qualify for this position.

We are looking for at least one year of specialized experience related to this position as described below:

To qualify for the GS-14 level, you need to have at least one year of full time experience defined as leading and coordinating projects related to enforcement and compliance; and preparing regional policies, procedures, strategies or directives. Your answers to the on-line assessment will be used to evaluate your competencies in the following areas: Knowledge of guidances, standards, and contemporary concepts in compliance and enforcement; knowledge of compliance and enforcement of environmental legislation and regulation; ability to organize processes across many organizational entities to produce a product; skill in developing briefing papers, presentations, spreadsheets and reports; ability to work through highly visible, complex and controversial issues; ability to effectively communicate orally; ability to effectively communicate in writing; skill in managing project budgets including staffing and dollars; knowledge of EPA's planning framework and processes.

This position is designated as Moderate Risk and requires a background investigation. Unless an appropriate background investigation is already on record with the Office of Personnel Management, you must undergo a background investigation.

You must meet time in grade requirements no later than 30 calendar days after the closing date of this announcement.

## **HOW YOU WILL BE EVALUATED:**

We will review your resume and required documents to ensure you meet the basic qualification requirements. Your resume must address the knowledge, skills, and abilities listed in the Qualifications Section. If you meet basic qualification requirements, your application will be further evaluated based on your answers to the on-line assessment. Your responses to the on-line assessment will be used to measure the degree to which your background matches the requirements for the position and an applicable score assigned.

We will compare your resume and supporting documentation to your responses on the assessment questionnaire. If you rate yourself higher than is supported by your application materials, your responses may be adjusted and/or you may be excluded from consideration for this job. We will evaluate your qualifications and eligibility and notify you if you meet minimum qualification requirements.

NOTE: We do not require a separate statement responding to the competencies, also referred to as Knowledge, Skills and Abilities (KSAs). However, your resume should clearly show possession of these competencies.

To preview questions please click here.

BENEFITS:

Back to top

Benefits will not change for current permanent EPA employees.

## OTHER INFORMATION:

Are you a Displaced Federal Employee? If so, please read the Required Documents and visit the EPA website for additional information http://epa.gov/ohr/ezhire/vacancy\_requirements.htm.

This information is used to determine your qualifications for employment. The use of this information is authorized under Title 5 USC, Sections 3302 and 3361.

This position is not in the bargaining unit.

If you are selected, travel, transportation, and relocation expenses will not be paid by EPA. Any travel, transportation, and relocation expenses associated with reporting to work in this position will be your responsibility.

## **HOW TO APPLY:**

Back to top

You are strongly encouraged to read the entire announcement before you submit your application for this position.

To begin the application process, click the Apply On-line button to the right on this screen, follow the prompts to log-in/register, submit all required documents, and complete the assessment questionnaire.

To be considered, you must submit a complete application package by 11:59 PM Eastern time on the closing date of this announcement.

All required supporting documents will be collected electronically via the USA Jobs document portfolio feature.

If you cannot apply on-line, you must contact the Human Resources Office listed to the right for assistance no later than three business days prior to the closing date of this announcement. You must provide complete application materials by the closing date of this announcement.

For detailed instructions to assist you in ensuring your application package is received, go to http://epa.gov/ohr/ezhire/vacancy\_requirements.htm

#### REQUIRED DOCUMENTS:

Documents to be submitted on-line:

- --Resume clearly stating your experience related to this position as described in the Duties Section and Qualifications Required Section. In describing your experience, you need to be clear and specific. We may not make assumptions regarding your experience.
- --Responses to the on-line assessment questionnaire.
- --Displaced Federal employees under CTAP copy of your most recent performance appraisal, proof of eligibility, and your most current SF-50 noting position, grade level, tenure, and duty station.
- --Current EPA Employees: You are encouraged to submit a Notification of Personnel Action (SF-50). If you fail to provide an SF-50, we will access your Federal employment records in e-OPF to verify your eligibility to be considered. If your eligibility for consideration cannot be determined, your application will be rated ineligible.

If you want to know more about submitting documentation to our office, visit EPA's web site: http://epa.gov/ohr/ezhire/vacancy\_requirements.htm

### AGENCY CONTACT INFO:

Joan S. Alapati Phone: 702-798-2420 Fax: 702-798-2416 TDD: 702-798-2421 Email: TeamVegas@epa.gov

Agency Information: Environmental Protection Agency US Environmental Protection Agency Human Resources Management Division 4220 S. Maryland Parkway, Bldg A, Suite 100 Las Vegas, NV 89119

Fax: 702-798-2416

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### WHAT TO EXPECT NEXT:

You can track the progress of your application package via your USAJobs account. You will receive an acknowledgement from USAJobs that your submission was successful, once we have received your online occupational questionnaire, resume and any supporting documentation. You will be notified of the status of your application via your USAJobs Account after we conduct a qualification review of your complete application package. You will be contacted if further evaluation or interviews are required. Any exaggeration of your experience, false statements, or attempt to conceal information may disqualify you for employment consideration. We may verify all information you provide in your resume and questionnaire responses, through reference and/or background check, and/or verification of your education. If you are selected, you will be contacted personally by the human resources office posting this announcement.

Back to top

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Reasonable Accommodation Policy Statement Site Map Contact Us Help/FAQs Privacy Act and Public Burden Information FOIA

Veterans Information

Legal and Regulatory Guidance

This is a United States Office of Personnel Management website.

USAJOBS is the Federal Government's official one-stop source for federal jobs and employment information.